



Position	Service Technician – Shop and/or Mobile
Location	Moncton, NB
Reports To:	Service Manager

Scope

Under the direction of the Service Manager, the Service Technician provides service, repair, maintenance, installation and trouble-shooting of petroleum delivery vehicle equipment.

Responsibilities & Accountabilities

- Maintain work orders and other necessary paperwork and documentation according to Company and customer requirements
- Accountable for maintaining service parts inventories in the assigned service vehicle if applicable
- Repair, maintain, install, and trouble-shoot problems with customer mechanical and electronic equipment
- Maintaining a clean driving record and producing a drivers' abstract upon request
- Meet scheduling and on-call requirements (service calls, customer service etc.) if applicable
- Ensure proper maintenance is conducted for Company tools, equipment and vehicles used
- Meet Company, Customer and Legislative safety standards (i.e. personal protective equipment, equipment/material handling etc.)
- Ensure all customer inquires and requests are meet in a timely manner
- Other duties as assigned by the Service Manager

Qualifications

- Experience in a mechanical discipline
- Strong aptitude for electronic, mechanical
- Hands-on experience or strong familiarity with Petroleum Handling Equipment an asset
- A clean drivers' abstract, produced upon request
- Ability to work independently to efficiently manage the assigned customers' requests
- Excellent communication ability, time management and organizational skills
- An interest and motivation for building relationships with customers, utilizing outstanding interpersonal skills
- Must be able to work in a demanding environment, and enjoy learning new concepts and products
- Strong problem-solving ability, particularly relevant in managing customer concerns
- Experience with MC Weights & Measures would be an asset
- First Aid and WHMIS would be an asset

Please forward resume to hr@nee.ca