

# Fusion Console

## Cashier Quick Reference Guide



### Log On

- Using the mouse, select the **LOGIN** button (l).
- Select on a User icon.
- Enter a Password using the keypad, then select the **Login** button.
- The logged in user name will appear in the upper right corner.



### PostPay Sale

- Select the pump icon to select the pump.
- Select the **AUTHORIZE** button (a) to auth the pump. The customer pumps gas, hangs up nozzle and comes inside.
- Select the fuel transaction on the display to pay off.(0 = newest sale, 1 = second sale, etc.)
- Select the **Fast Ticket** button (q) to collect the sale.



### PrePay Sale

- Select the pump icon to select the pump.
- Select the **PREPAY** button (g).
- Select the **ALL** button (q) for any grade or one of the **GRADE** buttons to choose a grade.



- Key in the dollar amount using the keypad then select the **Send** button (ENTER).
- Select **Cash** or **Credit** then select **ENTER**.



### PreSet Sale

#### Setting up the Sale

- Select the pump icon to select the pump.
- Select the **PRESET** button (p).
- Select a Preset type:
  - Select the **\$** button (q) for Payment Preset with any grade or Select the **Vol.** button (a) for Volume Preset with any grade. Key in the amount then select the **Send Preset** button (ENTER).
  - Select one of the **Grade** buttons then select **\$** (q) for a Payment Preset or **Vol** (a) for a Volume Preset. Key in the amount then select the **Send Preset** button (ENTER).
- Select the tender method then finalize the sale.



## Finalizing the Sale

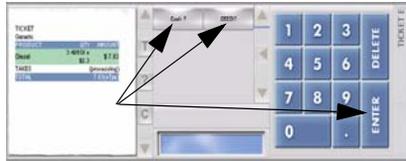
### Collecting the Sale Using Fast Ticket

1. Select the pump icon to select the pump.
2. Select the fuel transaction on the display to pay off.
3. Select the **Fast Ticket** button (q) to finalize the sale and collect the money from the customer.



### Collecting the Sale Using Add to Ticket

1. Select the pump icon to select the pump.
2. Select the fuel transaction on the display to pay off.
3. Select the **Add to Ticket** button (t) to add the fuel sale to the ticket.
4. The following window will be displayed where you select **Cash** then **Enter** to finalize the sale as Cash or select **Credit** then **Enter** two times to finalize the sale as Credit.



### Clearing Stacked Sales

1. Select the pump icon to select the pump.
2. Select the sale to be paid off.
3. Select the **Fast Ticket** button (q) to collect the sale.
4. Repeat from step 2 for additional stacked sales.



### Incomplete Prepay Refund

If the customer hangs up the nozzle prior to dispensing the full amount that was prepaid, a Refund receipt will print at the indoor printer. When the customer comes inside for his/her refund then refer to the receipt for the proper amount to refund.

## All Stop

1. Select the **All Stop** button (!) to stop all pumps. Pumps will either immediately stop or display the following prompt, depending on the configuration.
2. Select the **OK** button to confirm.
3. The pump icons will change to Stop mode to indicate All Stop.



## Shift Change

1. Make sure that all transactions are complete and then select the **SHIFT** button (s).
2. Select the Shift Report print button to print the shift report.
3. Select the shift to close from the calendar menu.
4. Confirm that you want to close the shift by selecting **OK**.



## Pump Quick Select

- \* Select F1 for Pump 1
- \* Select F2 for Pump 2
- \* Select F3 for Pump 3
- \* Select F4 for Pump 4
- through -
- \* F12 for Pump 12

**NOTE:** There is no shortcut for Pump 13 and above.

## Price Change Procedure

1. Select the **CONFIG** button then the **Price Change** button.
2. Select the **Grade** for the price change.
3. Enter the new price on the keypad and then select the **Send Price** button.
4. Repeat from step 2 for additional price changes.

